



SUMMER 2006

RECQuest is a drop-in program for children in grades 1 through 6 with an emphasis on developing lifelong leisure skills.

June 21 - September 1, 2006

Monday - Friday
9 a.m. - 4 p.m.

You may register for the entire 11 weeks, weekly, or any combination of weeks. \$70 per week; sliding fee scale available 11 one-week sessions.

For more information, please call:
703-324-5555, TTY 703-222-9693

- ♦ Fitness
- ♦ Music
- ♦ Indoor Games
- ♦ Drama
- ♦ Team Sports
- ♦ Nature
- ♦ Storytelling
- ♦ Crafts
- ♦ Field Trips
- ♦ Swimming
- ♦ Sports Festivals
- ♦ Talent Showcase
- ♦ Community Service
- ♦ Supervised Play Sessions
- ♦ USDA Summer Breakfast & Lunch Program



A Fairfax County, Va., publication



Fairfax County is committed to a policy of nondiscrimination in all county programs, services and activities and will provide reasonable accommodations upon request. To request special accommodations call 703-324-4386, TTY 703-222-9693. Please allow ten working days in advance of the event in order to make the necessary arrangements.

Program Dates:

Week 1	June 21 – June 23	Let's Get Started	Week 6	July 24 – July 28	Splish, Splash
Week 2	June 26 – June 30	Wonderful Creations	Week 7	July 31 – August 4	Super Star
Week 3	July 3 – July 7 (closed on July 4)	American Discoveries	Week 8	August 7 – August 11	Here, There, Everywhere
			Week 9	August 14 – August 18	Tech Quest
Week 4	July 10 – July 14	Play It Again	Week 10	August 21 – August 25	Safe and Sound
Week 5	July 17 – July 21	Surfin' Safari	Week 11	August 28 – September 1	Final Destination

Program Days and Hours of Operation: Monday-Friday, 9 a.m. - 4 p.m.

Staffing for RECQuest Centers: Leaders are selected on the basis of skills, knowledge and ability in the areas of arts and crafts, sports and game activities, leadership and resourcefulness. Many individuals are college students or schoolteachers with educational backgrounds in recreation, elementary education, or a related field of study. The entire staff is trained in the proper implementation of recreation activities, playground safety, leadership techniques, organizational skills, and administrative procedures. Every effort is made to place the best-qualified staff at each community center to ensure a positive recreation experience for the children. A ratio of 1 staff person to 20 participants is a CRS operating standard.

Breakfast/ Lunch: Community Centers are participating in the USDA (United States Department of Agriculture) Summer Food Service program that provides free and nutritious breakfast and lunch. Participants may be required to complete a Summer Breakfast and Lunch Application form.

Therapeutic Recreation Inclusion: Does your child have an Individualized Education Program (IEP)? If so, are there specific goals that could be addressed during RECQuest? Contact Sara Mumford, Therapeutic Recreation Branch Manager at 703-324-5587 to find out whether Inclusion would be right for your child.

Refunds: Satisfaction is guaranteed. If you are dissatisfied with the program, please contact the recreation staff at the community center or contact the program supervisor at 703-324-5555, TTY 703-222-9693. You may also contact us at our customer comment line at 703-324-5592.

Swimming: CRS will operate a recreational swim program for participants 6 through 12 years of age. Once each week, school buses will transport participants from the community center to a local Northern Virginia Regional Park Authority or Fairfax County Park Authority pool for a swim period. The program is free of charge. Participants provide swimsuits and towels.

LOCATIONS

Bailey's

Community Center
5920 Summers Lane
Falls Church, VA 22041
703-931-7027
FAX: 703-998-1754

David R. Pinn **

Community Center
10225 Zion Drive
Fairfax, VA 22030
703-250-9181
FAX: 703-250-2924

Gum Springs *

Community Center
8100 Fordson Road
Alexandria, VA 22306
703-360-6088
FAX: 703-360-4682

Huntington

Community Center
5751 Liberty Drive
Alexandria, VA 22303
703-960-1917
FAX: 703-329-3778

James Lee *

Community Center
2855-A Annandale Rd
Falls Church, VA 22042
703-534-3387
FAX 703-534-4582

Mott *

Community Center
12111 Braddock Road
Fairfax, VA 22030
703-278-8605
FAX: 703-278-8741

Sacramento Neighborhood Center

8792E Sacramento Drive
Alexandria, VA 22309
703-619-2964
FAX: 703-619-2967

Willston Multicultural Center

6131 Willston Drive
Falls Church, VA 22044
703-532-6018
FAX: 703-532-0743

*Denotes Therapeutic Recreation Inclusion Sites for children with disabilities. Please call 703-324-5587 TTY 703-222-9693 for registration information.

**Denotes site that will not host a USDA summer feeding program

For Information Call 703-324-5555, TTY 703-222-9693, Monday through Friday, 8 a.m. to 4:30 p.m.

Fairfax County Department of Community and Recreation Services,
12011 Government Center Parkway - 10th Floor, Fairfax, Virginia 22035-1115

Registration Form Instructions

Summer RECQuest 2006

A separate registration form must be completed for each child.

1. **Carefully read the Rules of Conduct included in this packet with your child. Have your child sign the statement below to show your agreement. Your signature is also required.**
2. **Read the statements in Section 2 RECQuest Policies and Policies** concerning Medical Emergencies, Permission to Participate, Photo & Information Release, Behavioral Issues, Liability, and Participation. **Sign your name** in the spaces provided to give your permissions, and acknowledge policies and procedures.
3. **Complete Section 3** by clearly printing participant information in the spaces provided.
4. **Read Section 4** and follow the directions for determining and identifying the Registration Fees.
5. **Pre-Registration:** Visit your local community center during operating hours to register. All community centers are open Monday - Saturday. Call the community center for specific hours of operation.
Fax: Registration forms can be faxed to the community center along with payment at any time throughout the program. Include in the fax Sections 1, 2, 3, and 4 of the registration form. Pre-registration is not mandatory.
6. **Weekly Registration:** Bring this registration form to the community center between 9 a.m. and noon on the day of the week your child will be participating. Registration in the program is for the **entire** week. Absences and personal scheduling conflicts are not reimbursable.
7. **Payment** is accepted by cash, check, money order, or credit card. **Please make checks payable to Department of Community and Recreation Services (CRS)**
8. **Refunds:** Satisfaction is guaranteed. If you have concerns regarding the recreation program, please contact the Recreation Staff at your community center or contact the Community Centers Division at 703-324-5555, TTY 703-222-9693.

Section 1: Code of Conduct

We, the undersigned, have read and understand the Rules of Conduct, which includes the requirement that the coming and going of participants are the responsibility of the parents, and will strive to follow and uphold them, to maintain a safe and enjoyable RECQuest program for all.

Signature of Child: _____ **Date:** _____

Signature of Parent/Guardian: _____ **Date:** _____

Home Phone: _____ **Business Phone:** _____ **Emergency Phone:** _____

Section 2 - RECQuest Policies and Procedures

Eligibility for RECQuest Centers: Children who are residents of Fairfax County or Fairfax City, and are between 1st (entering fall of 2006) and 6th (finished in spring of 2006) grades, are cordially invited to participate. This program is designed for elementary school-age children. Individuals may register at any time during the program session.

Medical Emergency: The Fairfax County Department of Community and Recreation Services (CRS) employees have **permission** in the event I cannot be reached readily in an emergency **at my expense** to: contact our family physician, and/or utilize the most convenient rescue squad vehicle or ambulance to transport my child to the nearest hospital.

Permission: I hereby grant permission for my child to participate in any or all of the programs, special events, walking and bus trips, including swimming, sponsored by the Fairfax County Department of Community and Recreation Services. A weekly calendar of activities will be distributed.

Photo Release: By signing this form, I give permission for my child/myself _____ (please print name) to be photographed and/or videotaped by CRS or the media for use in publicizing CRS programs and services. Youth registration information provided to the Fairfax County Department of Community and Recreation Services is public record and as such may be released under the Virginia Freedom of Information Act (VFOIA) unless the parent/guardian specifically requests that this information not be released. Please check here _____ if you do not grant CRS permission to release your child's registration information.

Information: In accordance with the **Virginia Privacy Protection Act of 1976**, the requested information will be used to coordinate activities of this agency. I understand that some of the information contained in this form may be released to persons who request such information in accordance with the requirements of the **Virginia Freedom of Information Act (VFOIA)**, VA. Code §2-2-3705. As this statement indicates, not all information CRS collects is subject to availability under the VFOIA. Medical information, anything relating to mental or physical well-being, social security numbers, and letters written to CRS regarding participants or personnel are exempt from VFOIA requests.

Behavioral Issues: If the actions of a participant may cause injury to other participants or staff, CRS reserves the right to deny his/her continuation in the program. If property is destroyed or damaged, payment may be required to pay for repairs.

Participation: RECQuest is a structured recreation program. Parents may choose to allow their children to participate the entire day or any portion of the day. ***The coming and going of participants is the responsibility of the parents. Should a child leave the center for any reason, he or she is no longer the responsibility of CRS.***

Parental Responsibilities: Transportation to and from the center is the responsibility of the parent/guardian. Working parents must have alternative transportation arrangements in case of emergency, illness, or disciplinary problems. The program does not open until 9 a.m. and ends at 4 p.m. Parents are responsible for providing lunch for their child(ren) if they do not participate in the USDA Summer Lunch program at the center.

Liability: On behalf of my child, I recognize that there are risks inherent to participation in recreational activities and agree to hold harmless the County of Fairfax and the Department of Community and Recreation Services, its officers, employees, and volunteers from any and all claims from bodily injury and/or property damage which result from my child's participation in any and all activities sponsored by the said Department.

I certify that I have read and understand all policies and procedures associated with the operation of the RECQuest program.

Signature of Parent/Guardian: _____ Date: _____

Print Name of Parent/Guardian: _____

Section 3 — Participant Information

A separate form must be completed for each child. Parents/guardians must register their child(ren) to be eligible to participate.

Please print carefully:

Community Center: _____

Week: 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐
7 ☐ 8 ☐ 9 ☐ 10 ☐ 11 ☐

Child's Name: _____

Birth Date: _____ Grade (in fall): ____ Sex: ____

Street Address: _____

City: _____ State: _____ Zip: _____

Name of Parent/Guardian: _____

Daytime Phone: _____ Office Phone: _____

Emergency Phone: _____ (Required)

Name of Child's School: _____

public private parochial home school

Child will be:
walking biking transported to program.

Family Physician: _____

Phone: _____

Baby-sitter/Child Care Provider (if other than parent/guardian):

Name: _____

Phone: _____

Address: _____

Other Information:

Allergies: bee stings insect bites foods
please specify:

Other: _____

Medication:

Name/Type: _____

For: _____

Restrictions: _____

Other Health Related Information:

Section 4 — Fees and Payments

CRS has established a sliding scale based on the family's total annual income level and the number of registered children. — *Your honest statement of income is appreciated.* —

Directions:

Find your family's total annual income range in the left hand column and place an "X" in the box.

Continue to the right for the appropriate registration fee and place an “X” in the appropriate box. If registering more than two children in the same week, use the “each additional child” fee.

Calculate the total fee, register in person, or pre-register by mail or fax. (Payments must be included with Registration.)

Make checks and money orders payable to CRS, **Visa/Mastercard accepted for payments of \$10 or more.**
Cash is accepted.

Income	Week	Fees for 1 st Child	Fees for Additional Children
\$40,000 or higher <input type="checkbox"/>	Week #1 <input type="checkbox"/> \$ 40.00 <input type="checkbox"/>\$ 35.00 <input type="checkbox"/>
	Week # 3 <input type="checkbox"/> \$ 65.00 <input type="checkbox"/>\$ 60.00 <input type="checkbox"/>
	Week # 2 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 6 <input type="checkbox"/> 7 <input type="checkbox"/> 8 <input type="checkbox"/> 9 <input type="checkbox"/> 10 <input type="checkbox"/> 11 <input type="checkbox"/> \$ 70.00 <input type="checkbox"/>\$ 65.00 <input type="checkbox"/>
	All 11 Weeks <input type="checkbox"/>\$735.00 <input type="checkbox"/>\$680.00 <input type="checkbox"/>
\$28,000 - \$39,999 <input type="checkbox"/>	Week #1 <input type="checkbox"/> \$35.00 <input type="checkbox"/>\$30.00 <input type="checkbox"/>
	Week # 3 <input type="checkbox"/>\$55.00 <input type="checkbox"/>\$50.00 <input type="checkbox"/>
	Week # 2 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 6 <input type="checkbox"/> 7 <input type="checkbox"/> 8 <input type="checkbox"/> 9 <input type="checkbox"/> 10 <input type="checkbox"/> 11 <input type="checkbox"/>\$60.00 <input type="checkbox"/>\$55.00 <input type="checkbox"/>
	All 11 Weeks <input type="checkbox"/>\$630.00 <input type="checkbox"/>\$575.00 <input type="checkbox"/>
\$17,000 - \$27,999 <input type="checkbox"/>	Week #1 <input type="checkbox"/> \$25.00 <input type="checkbox"/>\$20.00 <input type="checkbox"/>
	Week # 3 <input type="checkbox"/>\$35.00 <input type="checkbox"/>\$30.00 <input type="checkbox"/>
	Week # 2 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 6 <input type="checkbox"/> 7 <input type="checkbox"/> 8 <input type="checkbox"/> 9 <input type="checkbox"/> 10 <input type="checkbox"/> 11 <input type="checkbox"/>\$40.00 <input type="checkbox"/>\$35.00 <input type="checkbox"/>
	All 11 Weeks <input type="checkbox"/>\$420.00 <input type="checkbox"/>\$365.00 <input type="checkbox"/>
\$16,999 or lower <input type="checkbox"/>	Week #1 <input type="checkbox"/> 20.00 <input type="checkbox"/>\$15.00 <input type="checkbox"/>
	Week # 3 <input type="checkbox"/>\$25.00 <input type="checkbox"/>\$20.00 <input type="checkbox"/>
	Week # 2 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 6 <input type="checkbox"/> 7 <input type="checkbox"/> 8 <input type="checkbox"/> 9 <input type="checkbox"/> 10 <input type="checkbox"/> 11 <input type="checkbox"/>\$30.00 <input type="checkbox"/>\$25.00 <input type="checkbox"/>
	All 11 Weeks <input type="checkbox"/> 315.00 <input type="checkbox"/>\$260.00 <input type="checkbox"/>

Payment: ☐ Check/MO ☐ Cash ☐ Credit Card (☐ Visa ☐ MC) - Credit Card Number:

Exp. Date: /

Credit Card Signature: _____ **Print Name of Card Holder:** _____

Application for fee waiver/scholarship attached.

For Recreation Staff use only — Parents, Do Not Complete This Section

Wk 1 ☐ — Date Rec'd: ____/____/____ Amt: \$____ Ck.#____

Wk 6 ☐ — Date Rec'd: ___/___/___ Amt: \$___ Ck.#___

Wk 2 ☐ — Date Rec'd: ____/____/____ Amt: \$ _____ Ck.# _____

Wk 7 ☐ — Date Rec'd: ____/____/____ Amt: \$ ____ Ck.# ____

Wk 3 ☐ — Date Rec'd: ____/____/____ Amt: \$ _____ Ck.# _____

Wk 8 ☐ — Date Rec'd: ____/____/____ Amt: \$ ____ Ck.# ____

Wk 4 ☐ — Date Rec'd: / Amt: \$ Ck.#

Wk 9 ☐ — Date Rec'd: / Amt: \$ Ck.#

Wk 5 ☐ — Date Rec'd: / Amt: \$ Ck.#

Wk 10 ☐ — Date Rec'd: / Amt:\$ Ck.#

Wk 11 ☐ — Date Rec'd: / Amt:\$ Ck.#

**Fairfax County Department of Community and Recreation Services
Community Centers Division**

12011 Government Center Parkway, 10th Floor
Fairfax, Virginia 22035-1115
703-324-5555 TTY 703-222-9693

Rules of Conduct

**Children and Parents please read and sign on registration form
to show agreement.**

Children:

- Must sign in and out on the daily attendance form.
- Stay in your assigned group.
- ***You must inform your Leader before leaving the RECQuest program.***
- Show respect for others in what you do and say.
- Be involved in as many activities each day as possible and encourage others, too.
- Listen to the RECQuest leaders and follow directions carefully.
- Try very hard to maintain your self-control even when you are upset. The RECQuest leader will listen.
- Take care of your personal belongings, no pocket knives or harmful weapons.
- Play safely and have fun.
- Use equipment and supplies appropriately without destruction.

Parents:

- Your child and the RECQuest leaders need your support. Parents are welcome as volunteers and chaperones.
- Support the RECQuest leaders and work with them to resolve disciplinary problems.
- ***Understand that the coming and going of your child is your responsibility.***
- Understand that CRS does not provide extended hours of child supervision.
- Make arrangement for the participant to be picked up in the event of sickness, uncontrolled behaviors, or other emergency needs.

Termination of Service/Ineligible for Services:

- The participant's actions cause injury to self, peers, or staff.
- If the child exhibits inappropriate behaviors which may inhibit participation in activities.
- If the child engages in repetitive, aggressive, harmful, or disruptive behavior.
- If the participant fails to follow the general rules of conduct.
- The child does not meet the eligibility criteria for the program.

M

anagement of Behavior

Behavior Guidance and Management

From time to time the RECQuest staff must take actions to resolve a problem that is disruptive to the program and other participants. Behavior guidance requires very specialized skills. Although RECQuest staff members are not behavior specialists, we have trained staff to provide basic and rudimentary behavior interventions. In the management of disruptive and inappropriate behaviors, staff will use the following guidelines:

Acknowledge the child's behavior or distress;

Assess the reasons for the behavior;

Counsel the child (children) about appropriate behavior;

Use non-aversive measures including: ignoring the behavior, redirecting the behavior, and modeling the expected behavior; and

If necessary, remove the child from the activity or isolate the child from the group for a short time.

If staff are unable to effectively and safely manage an individual's disruptive behaviors (self-abusive actions, biting, tantrums, hitting, and destruction of property) staff will take the following actions:

1. Consult with parents and teachers concerning the exhibited behavior
2. Design and carry out a plan to work with the child
3. Re-evaluate the situation within a reasonable period
4. **if the disruptive behavior continues to exist or endanger self, peers, or staff, your child's eligibility may be affected. You will be contacted by staff, and your child's eligibility will be discussed. CRS reserves the right to terminate or suspend your child from the program.**

The staff of does not use physical punishment or restraints, humiliation or shaming, denial of food, loss of privileges as a method for managing inappropriate or disruptive behaviors.

We appreciate your support as staff try to find a solution that promotes non-disruptive behavior and allows your child to participate without incident in the activities. Staff members use a proactive approach to meet the needs of the children by planning age and ability appropriate activities, selecting a variety of play and recreation activities, discussing the needs of the children with their parents, and evaluating the entire environment. The safety of the participants and staff is of paramount concern.